

**HAMILTON COUNTY ENVIRONMENTAL SERVICES - RECYCLING AND SOLID WASTE DISTRICT  
MANAGER'S MEMORANDUM**

**DATE:** September 13, 2019  
**TO:** District Policy Committee Members  
**FROM:** Michelle Balz, Solid Waste Manager

**1. Introduction/Opening Comments**

**NOTICE:** This memo is for the meeting to be held Thursday, September 19, 2019 at Hamilton County Environmental Services, 250 William Howard Taft Road, 1<sup>st</sup> Floor, Cincinnati, Ohio 45219 at 1:30 p.m.

*Policy Committee information (Agendas, Manager's Memos, Minutes, etc.) is available on the District's website at [www.hamiltoncountyclecycling.org](http://www.hamiltoncountyclecycling.org).*

**2. Clerk's Report/Additions to the Agenda**

**A. Approval of Minutes** – Minutes from the July 18, 2019 Policy Committee meeting are included as [Attachment A](#).

**B. Additions to the Agenda**

Please contact Susan Schumacher at 513-946-7734 or [susan.schumacher@hamilton-co.org](mailto:susan.schumacher@hamilton-co.org) if you have items to add to the agenda.

**3. District Revenue Updates/Analysis**

Updates will be provided on current revenue receipts and comparisons with the prior year, as included in [Attachment B](#).

**4. Policy Items**

**A. Anaerobic Digestion Work Group**

Currently, Hamilton County has no infrastructure, such as an anaerobic digester or composting facility, within a 50 mile radius. Staff has recently received interest from several parties in forming a work group of individuals interested in moving the conversation of anaerobic digestion for food scraps and other organics forward. The intent of the group would be to identify and work to overcome barriers to siting an anaerobic digestion facility in Southwest, Ohio. Members from the Policy Committee, as well as representatives from other interested organizations and neighboring counties could be invited to participate.

***Staff Recommendation:*** Staff recommends forming an Anaerobic Digestion work group including District staff, at least one Policy Committee member, and other interested stakeholders.

**5. Informational Items**

**A. 2019 Waste Diversion Innovation Grant**

In May of 2019 the Policy Committee approved the formation of the Waste Diversion Innovation Grant in a continuous grant format. Staff has received six proposals and approved five for funding. [Attachment C](#) gives an overview of the approved projects.

**B. Southwest Ohio Pollution Prevention (P2) Internship**

In August, our 2019 P2 program wrapped up. Hamilton County worked with host company Samuel Adams Brewery during the 12-week internship. Mary Copenbaker will present on the background of the P2 program and the results of the internship this year.

**C. Environmental Enforcement Program Update**

The District funds an Environmental Enforcement Deputy position to enforce illegal dumping and tire transport laws in Hamilton County. [Attachment D](#) shows activity of the deputy through August 31, 2019. Staff will provide an update on progress with the program.

**D. Second Quarter Performance Measures**

[Attachment E](#) provides the results of the District's programs for the second quarter.

**6. Tentative Future Agenda Items**

**7. Policy Committee Members' Comments**

**8. Public Comments**

**9. Upcoming District Meetings**

The next Policy Committee meeting is scheduled for **Thursday, November 21, 2019**. This meeting will be held at Hamilton County Environmental Services, 250 William Howard Taft Road, 1<sup>st</sup> Floor, Cincinnati, Ohio 45219 at 1:30 p.m.

**10. Adjournment (Target Time: 3:00 p.m.)**