

**HAMILTON COUNTY ENVIRONMENTAL SERVICES - RECYCLING AND SOLID WASTE DISTRICT
MANAGER'S MEMORANDUM**

DATE: November 15, 2019
TO: District Policy Committee Members
FROM: Michelle Balz, Solid Waste Manager

1. Introduction/Opening Comments

NOTICE: This memo is for the meeting to be held **Thursday, November 21, 2019** at Hamilton County Environmental Services, 250 William Howard Taft Road, 1st Floor, Cincinnati, Ohio 45219 at 1:30 p.m.

Policy Committee information (Agendas, Manager's Memos, Minutes, etc.) is available on the District's website at www.hamiltoncountyclecycling.org.

2. Clerk's Report/Additions to the Agenda

- A. Approval of Minutes** – Minutes from the September 19, 2019 Policy Committee meeting are included as [Attachment A](#).
- B. Additions to the Agenda**
Please contact Susan Schumacher at 513-946-7734 or susan.schumacher@hamilton-co.org if you have items to add to the agenda.

3. District Revenue Updates/Analysis

Updates will be provided on current revenue receipts and comparisons with the prior year, as included in [Attachment B](#).

4. Policy Items

A. 2020 Yard Trimmings Infrastructure Grant

Earlier this year the Policy Committee approved a one-time grant program to improve infrastructure for yard trimmings collection and composting within Hamilton County communities. The District received two applications, from the villages of North Bend and Amberley. [Attachment C](#) gives an overview of the project proposals.

Staff Recommendation: Staff recommends funding both applications.

5. Informational Items

A. 2019 Waste Reduction Innovation Grant

[Attachment D](#) provides a summary of the eight applications funded and the two applications not funded since the September meeting. Since these applications are under \$15,000, this item does not need Policy Committee approval.

B. Be a Food Waste Warrior Project funded by the World Wildlife Fund

The District received a grant in early 2019 to partner with three schools on World Wildlife Fund's Be a Food Waste Warrior project. Staff will present an overview of highlights and results of the project.

C. Anaerobic Digestion Working Group Update

The Anaerobic Digestion (AD) Working Group met on October 17th, 2019 with 35 representatives in attendance and very productive conversations. The next AD Working Group meeting is scheduled for November 20, 2019.

D. Environmental Enforcement Program Update

The District funds an Environmental Enforcement Deputy position to enforce illegal dumping and tire transport laws in Hamilton County. [Attachment E](#) shows activity of the deputy through October 31, 2019. Staff will provide an update on progress with the program.

E. Third Quarter Performance Measures

[Attachment F](#) provides the results of the District's programs for the third quarter.

6. Tentative Future Agenda Items

7. Policy Committee Members' Comments

8. Public Comments

9. Upcoming District Meetings

The next Policy Committee meeting is scheduled for **Thursday, January 16, 2020**. This meeting will be held at Hamilton County Environmental Services, 250 William Howard Taft Road, 1st Floor, Cincinnati, Ohio 45219 at 1:30 p.m.

10. Adjournment (Target Time: 3:00 p.m.)