

**HAMILTON COUNTY ENVIRONMENTAL SERVICES -
RECYCLING AND SOLID WASTE DISTRICT
POLICY COMMITTEE ZOOM MEETING
Wednesday, July 21, 2021
1:30 p.m.**

AGENDA

- 1. Introduction/Opening Comments**
- 2. Clerk's Report/Additions to the Agenda**
 - a. Approval of Minutes – May 19, 2021 – [Attachment A](#)
 - b. Additions to the Agenda
- 3. District Revenue Updates/Analysis – [Attachment B](#)**
- 4. Policy Committee Items**
 - a. 2022 Budget Recommendation – [Attachment C](#)
- 5. Informational Items**
 - a. Recognition of Lily Ritch
 - b. Cincinnati Recycling and Reuse Hub
 - c. Cincinnati Biochar Project
 - d. Child Advocacy for Rights and Equity Presentation
 - e. Hamilton County Solid Waste Plan Update
 - f. Waste Reduction Innovation Grant Overview – [Attachment D](#)
 - g. 2019 Organics Diversion Grant Final Wrap Up – [Attachment E](#)
 - h. Environmental Enforcement Program – [Attachment F](#)
- 6. Tentative Future Agenda Items**
- 7. Policy Committee Members' Comments**
- 8. Public Comments**
- 9. Upcoming District Meetings**

The next regularly scheduled Policy Committee meeting will be **Wednesday, September 15, 2021, at 1:30 p.m. at Hamilton County Environmental Services, 250 William Howard Taft, 1st Floor, Cincinnati, Ohio 45219.**
- 10. Adjournment (Target Time - 3:00 p.m.)**

**HAMILTON COUNTY ENVIRONMENTAL SERVICES - RECYCLING AND SOLID WASTE DISTRICT
MANAGER'S MEMORANDUM**

DATE: July 16, 2021
TO: District Policy Committee Members
FROM: Michelle Balz, Solid Waste Manager

1. Introduction/Opening Comments

NOTICE: This memo is for the meeting to be held Wednesday, July 21, 2021 at 1:30 p.m. This meeting will be held in person and available to the public virtually using Zoom.

Policy Committee information (Agendas, Manager's Memos, Minutes, etc.) is available on the District's website at www.hamiltoncountyrecycles.org/about_us/policy_committee.

2. Clerk's Report/Additions to the Agenda

A. Approval of Minutes – Minutes from the May 19, 2021 Policy Committee meetings are included as [Attachment A](#).

B. Additions to the Agenda

Please contact Susan Schumacher at 513-946-7734 or susan.schumacher@hamilton-co.org if you have items to add to the agenda.

3. District Revenue Updates/Analysis

Updates will be provided on current revenue receipts and comparisons with the prior year, as included as [Attachment B](#).

4. Policy Committee Items

A. 2022 Budget Recommendation

Staff provided the Policy Committee with information on the District's proposed 2022 budget as [Attachment C](#). The total budget request for 2022 is \$3,799,512.70. The District projects \$3.3 million in revenue.

Staff Recommendation: Staff recommends approval of the 2022 budget as presented.

5. Informational Items

A. Recognition of Lily Ritch

Ms. Ritch has served on the Policy Committee for the last year and has provided valuable insight and ideas. The District thanks Ms. Ritch for her service and wishes her well in her future endeavors.

B. Cincinnati Recycling and Reuse Hub

Erin Fay from the Recycling and Reuse Hub will give an overview of the Recycling and Reuse Hub.

C. Cincinnati Biochar Project

Sam Dunlap from Carbon Harvest and Oliver Kroner from the City of Cincinnati Office of Environment and Sustainability will present on a new organics diversion project in partnership with Cincinnati Parks.

D. Child Advocacy for Rights and Equity Presentation

Carrie Davis will present about exercising the powers of authority of the Solid Waste Policy Committee to improve the solid waste disposal policies.

E. Hamilton County Solid Waste Plan Update

District staff is working on a contract for the Solid Waste Consultant and reviewing proposals for the Diversity, Equity, and Inclusion consultant. Staff is also working on the industrial survey write up, two sections of Appendix H (Difficult to Manage Waste Streams and Residential Infrastructure) and will soon start working on the Financial section.

F. Waste Reduction Innovation Grant Overview

The District began accepting applications for this continuous format grant in January of 2021. One application has been funded since the last meeting. [Attachment D](#) provides an overview of that grant.

G. 2019 Organics Diversion Grant Final Wrap Up

Grantees submitted their final reports at the end of the two-year grant period. [Attachment E](#) gives an overview of the three grant projects.

H. Environmental Enforcement Program

[Attachment F](#) shows activity of the deputy through June 2021.

6. Tentative Future Agenda Items

7. Policy Committee Members' Comments

8. Public Comments

9. Upcoming District Meetings

The next Policy Committee meeting is scheduled for **Wednesday, September 15, 2021**. This meeting is currently scheduled to be held in person at 250 William Howard Taft Road, Cincinnati, Ohio 45219, first floor.

10. Adjournment (Target Time: 3:00 p.m.)

Attachment A

**DRAFT MINUTES OF A REGULAR MEETING OF
HAMILTON COUNTY RECYCLING AND SOLID WASTE DISTRICT
POLICY COMMITTEE**

DATE: May 19, 2021

TIME: 1:30 p.m.

PLACE: Virtual Meeting using Zoom

PRESENT: **Policy Committee Members**

Tony DiPuccio, Generator Representative, Chair
Denise Driehaus, County Commissioner
Bob Gedert, Public Member, Vice Chair
Karen Hurley, General Interest Member
Greg Kesterman, Hamilton County Public Health Representative
Sue Magness, Largest Municipality Representative
Raj Rajagopal, Township Representative
Larry Riddle, Rumpke

Staff

Michelle Balz, Solid Waste Manager
Gage Bradford, Community Specialist
Mary Cropenbaker, Business Specialist
Ali Khodadad, Operations Manager
Mike Kramer, Assistant Director
Joy Landry, Communications Specialist
Jenny Lohmann, Community Outreach Coordinator
Tom Mohr, Digital/Communications Manager
Cher Mohring, Community Outreach Coordinator
Susan Schumacher, Assistant Solid Waste Specialist, Clerk

Others in Attendance

Lisa Anderson, Budget Office
Nee Fong Chin, Prosecutor's Office
Craig Davidson, Hamilton County Public Health
Carrie Davis, Child Advocacy for Jobs & Equity
Chuck DeJonckheere, Hamilton County Public Health
Katie Evans, Best Way Disposal
Dean Ferrier, Rumpke
Michael Forrester, Office of the Environment & Sustainability
Matt Hittle, Ohio EPA
Deputy Bryan Peak, Hamilton County Sheriff's Office

ABSENT: **Policy Committee Members**

Lily Ritch, Student Representative

1. CALL TO ORDER

Mr. DiPuccio called the meeting to order at 1:31 pm.

2. CLERK'S REPORT

A. Approval of Minutes – March 17 & April 22, 2021 Policy Committee Meeting

Policy Committee Meeting

May 19, 2021

Page 2

Mr. DiPuccio asked if everyone had a chance to read the minutes and asked if there were any corrections or additions. Hearing none, Mr. DiPuccio entertained a motion to accept the minutes as submitted. Ms. Hurley moved to approve the minutes. Ms. Driehaus seconded. All in favor and the minutes were approved.

B. Additions to the Agenda

Mr. Forrester gave an update on the City of Cincinnati's waste franchise fees (Cincinnati Municipal Code 730) and a brief question and answer session ensued.

3. DISTRICT REVENUE UPDATES/ANALYSIS

Ms. Balz stated that revenue was slightly down (6.4%) comparing March 2021 to March 2020. The biggest decrease in tonnage was from in-district which was about ten percent.

4. POLICY COMMITTEE ITEMS

A. Student Representative

Ms. Balz stated that the student representative is a one-year, non-voting position. This position was developed as a means of the District gaining new perspectives and ideas on recycling and waste diversion. Benefits to the student include opportunities to create change at the local level; hands-on experience in developing policy and programs; direct experience in understanding how local government operates; and opportunities to hone leadership and public speaking skills.

Ms. Balz stated that Staff recommends approving Pierce Bruner from Sycamore Community Schools to serve as the Student Representative and forward the recommendation to the Board of County Commissioners.

Ms. Balz gave a brief background on Mr. Bruner.

Mr. DiPuccio asked for a motion. Ms. Magness moved to approve Pierce Brunner as the student representative. Ms. Hurley seconded. All were in favor and the motion was approved.

5. INFORMATONAL ITEMS

A. Hamilton County Solid Waste Plan Update

Ms. Balz stated that currently, the District has a Request For Proposals (RFP) out to hire a solid waste consultant to help staff develop the solid waste plan. These proposals are due June 14, 2021.

Ms. Balz stated that staff is also working with the Purchasing Department to issue an RFP for a diversity, equity, and inclusion consultant to work along side staff and the solid waste consultant in putting the Plan together.

Ms. Balz stated that staff is also wrapping up collection of data for 2020 which is the Plan's reference year. Staff hopes to see a good diversion rate for 2020.

B. Waste Reduction Innovation Grant

Ms. Balz stated that four grants were approved since the March meeting; Norwood, Silverton, Imago/CORV, and Corporation for Findlay Market.

Ms. Balz stated that Norwood and Silverton will develop their own residential composting programs where they will be providing education and compost bins to their residents.

Ms. Balz stated that Imago/CORV (Central Ohio River Valley) will receive funds to disperse reusable bags at Farmer's Markets; so instead of getting plastic bags at Farmer's Markets, people will now get reusable bags.

Ms. Balz stated that the final grant funded was for Findlay Market's composting facility which has had a very successful in-vessel on-site composting operation for the last decade. They have been gifted two Earth Tubs which are in-vessel composters from Xavier University. Findlay Market is expanding its program by accepting food scraps from surrounding neighbors and also, hoping to get that compost tested and bagged so it can be sold at Findlay Market and make money.

Ms. Balz stated that there was one application that was not funded which was Sew Valley. They are a wonderful organization, but their project was not sustainable and was not able to continue beyond the grant year.

A brief question/answer ensued.

C. Program Trends

Ms. Balz stated that Attachment D showed the 5-year program trends for our bigger programs through the first quarter of 2020. Ms. Balz stated that there was going to be a drop in 2020 and briefly discussed the reasons.

A brief question/answer ensued.

D. Environmental Enforcement Program

Ms. Balz stated that Attachment F shows complaints investigated through April. Ms. Balz stated that there was an increase in March in cases investigated.

Ms. Balz stated that the Communications staff worked with Deputy Peak on creating some new promotion about the Environmental Enforcement Program.

Ms. Landry stated that Deputy Peak provided the Communications team several examples of cases where his investigations have led to arrests and prosecutions. Communications will use this information on past tire and illegal dumping cases in an effort to help people understand the work that Deputy Peak and the Environmental Crimes Taskforce does.

Ms. Landry stated that one of the main messages is going to be deterrents; demonstrating that the fines and court costs associated with illegal dumping cost more than if one would have properly disposed the material. But also, to let the general public know about this program. If they have a problem with tires and/or illegal dumping in their neighborhood, they can reach out via a phone (513-946-7788) or web form (www.reportdumping.org) and Deputy Peak will follow up.

Ms. Landry stated that as Communications works with Deputy Peak to generate some media interest, any anticipated media interest will be communicated to the Policy Committee via email through Ms. Balz and/or presentations at future meetings.

Deputy Peak stated that yes, the numbers are up. Regarding the work he is doing with Communications, they are trying to put together a couple of cases and gave examples.

Deputy Peak stated that back in March, Mr. DeJonckheere, Mr. Johnson, and he presented to the Ohio EPA and the Health District Advisory Panel about his position explaining to them how Hamilton County's program works. Deputy Peak stated that from what he understood the Hamilton County housing court, the one that hears these cases with a Judge, is the only one in Ohio.

Ms. Hurley stated that she was happy to hear that staff is trying to bring this program to greater public attention.

E. 2022 Budget Preparation

Ms. Balz stated that over the next two months, staff will be working with Mr. Khodadad to prepare the budget for 2022 which will be presented at the July meeting.

6. FUTURE AGENDA ITEMS

Ms. Hurley briefly discussed the Cincinnati Recycling and Reuse Hub and wondered if the Policy Committee could be better informed on what they're doing and how that interfaces with our recycling efforts and asked for this to be a future agenda item.

Mr. DiPuccio stated that this was the first he was hearing of the organization and stated he would also be interested in hearing about it.

Ms. Magness stated that Colleen McSwiggin who is in charge would love to give the Committee a briefing.

7. POLICY COMMITTEE MEMBERS' COMMENTS

There were no comments at this time.

8. PUBLIC COMMENTS

Ms. Balz stated that Carrie Davis would like to give some public comments. Ms. Balz asked Ms. Davis to introduce herself, who she is representing, and that the Committee allows five minutes for public comments.

Ms. Balz stated that she sent the Policy Committee members two of the documents Ms. Davis sent her.

Ms. Davis introduced herself and stated that she was with Child Advocacy for Rights and Equity which is a non-profit established in 2003.

Ms. Davis discussed that Rumpke was seeking another permit to expand their landfill in Whitewater Township and the residents in the area are upset about it, complaints are not being adequately addressed, and ways to remedy the issue of the landfill.

Ms. Davis stated that she did legal research on governmental entities, compliance, state policy, and law but is not an attorney.

Ms. Davis stated that she is excited about what the District is doing and its objectives and work being done to reach those objectives.

Ms. Davis discussed the research she was doing and the more she researched, the more opportunities she saw. Yes, there are landfill issues but State law and the OEPA have provided a basketful of solutions and ways to improve it. Ms. Davis stated that the District does not just deal with solid waste and promoting recycling but in researching so much, she is seeing so much opportunity to improve our environment and to impact the quality of life for residents.

Ms. Davis discussed the Solid Waste Plan; specifically, that the District did not include a siting strategy, rules, or designation and proposed an amended plan to include these items because this is the law.

Ms. Davis stated that in closing, she was asking to get into compliance with the law, amend the Plan, and adopt a strategy for siting our landfills.

Mr. DiPuccio stated that he appreciated Ms. Davis coming in with her comments.

Ms. Davis asked now that she has made a proposal, what happens next. Mr. DiPuccio stated that she gave the Committee a lot of information in a short period of time and stated that the Committee needs to look at it and the Committee needs to bring itself up to speed on the authority and the existing provision in the Plan relative to siting of landfills; siting criteria, siting violations, etc. and go from there.

Ms. Driehaus stated that this is an issue that has come to the Board of County Commissioners and the Prosecutor is looking into this issue as well from the Board level and are trying to figure out where our authorities lie as well.

Mr. Rajagopal stated that Ms. Davis is communicating with him and is sending a lot of information.

Ms. Davis stated that if the Committee could just focus on the siting issues and the authority with it but one thing she is doing is going through all the plans in the State of Ohio to assemble, for the Committee, samples of what other counties that are doing so the Committee can see.

Ms. Davis stated that at the next meeting, she believes she will have 30-minutes to present and her primary focus will be the sampling of the rules and the siting plans of all the districts in Ohio and even in Kentucky.

Mr. DiPuccio asked Ms. Davis to work with Ms. Balz on this.

9. UPCOMING DISTRICT MEETINGS

The next Hamilton County Recycling and Solid Waste Policy Committee meeting will be held on Wednesday, July 21, 2021. The meeting will begin at 1:30 p.m. via Zoom or in person at 250 William Howard Taft Road, 1st Floor, Cincinnati, Ohio 45219. Meeting information will be sent at a later date.

10. ADJOURNMENT (Target Time – 3:00 p.m.)

Mr. DiPuccio asked for a motion to adjourn. Ms. Magness moved; Mr. Rajagopal seconded. All were in favor and the meeting was adjourned at 2:28 p.m.

Attachment B

2021 Tipping Fee Receipts

*Rumpke '21	In District	Out of District	Out of State		Total Tonnage	Total Dollars		Quarterly Tons	Quarterly \$\$
Jan	0.00	0.00	0.00		0.00	\$0.00			
Feb	0.00	0.00	0.00		0.00	\$0.00			
Mar	0.00	0.00	0.00		0.00	\$0.00		0.00	\$0.00
Apr	0.00	0.00	0.00		0.00	\$0.00			
May	0.00	0.00	0.00		0.00	\$0.00			
Jun					0.00	\$0.00		0.00	\$0.00
Jul					0.00	\$0.00			
Aug					0.00	\$0.00			
Sep					0.00	\$0.00		0.00	\$0.00
Oct					0.00	\$0.00			
Nov					0.00	\$0.00			
Dec					0.00	\$0.00		0.00	\$0.00
Total	0.00	0.00	0.00		0.00	0.00		0.00	0.00
*Bond Road Landfill									
Rumpke '21	In District	Out of District	Out of State		Total Tonnage	Total Dollars		Quarterly Tons	Quarterly \$\$
Jan	74,490.31	86,428.03	7,800.43		168,718.77	\$255,146.80			
Feb	68,291.28	75,685.93	7,434.45		151,411.66	\$227,097.59			
Mar	90,175.42	105,941.59	9,611.73		205,728.74	\$311,670.33		525,859.17	\$793,914.72
Apr	88,042.34	106,485.42	8,755.30		203,283.06	\$309,768.48			
May	86,457.08	103,994.57	9,158.14		199,609.79	\$303,604.36			
Jun					0.00	\$0.00		402,892.85	\$613,372.84
Jul					0.00	\$0.00			
Aug					0.00	\$0.00			
Sep					0.00	\$0.00		0.00	\$0.00
Oct					0.00	\$0.00			
Nov					0.00	\$0.00			
Dec					0.00	\$0.00		0.00	\$0.00
Total	407,456.43	478,535.54	42,760.05		928,752.02	\$1,407,287.56		928,752.02	\$1,407,287.56
Grand Ttl	407,456.43	478,535.54	42,760.05		928,752.02	\$1,407,287.56		928,752.02	\$1,407,287.56
<i>% of Total</i>	<i>Tier 1</i>	<i>Tier 2</i>	<i>Tier 3</i>						
<i>tonnage</i>	43.87%	51.52%	4.60%						
<i>dollars</i>	28.95%	68.01%	3.04%						

2020 Tipping Fee Receipts

*Rumpke '20	In District	Out of District	Out of State		Total Tonnage	Total Dollars		Quarterly Tons	Quarterly \$\$
Jan	0.00	0.00	0.00		0.00	\$0.00			
Feb	0.00	0.00	0.00		0.00	\$0.00			
Mar	0.00	0.00	0.00		0.00	\$0.00		0.00	\$0.00
Apr	0.00	0.00	0.00		0.00	\$0.00			
May	0.00	0.00	0.00		0.00	\$0.00			
Jun					0.00	\$0.00		0.00	\$0.00
Jul					0.00	\$0.00			
Aug					0.00	\$0.00			
Sep					0.00	\$0.00		0.00	\$0.00
Oct					0.00	\$0.00			
Nov					0.00	\$0.00			
Dec					0.00	\$0.00		0.00	\$0.00
Total	0.00	0.00	0.00		0.00	0.00		0.00	0.00
*Bond Road Landfill									
Rumpke '20	In District	Out of District	Out of State		Total Tonnage	Total Dollars		Quarterly Tons	Quarterly \$\$
Jan	87,851.10	90,251.32	8,973.46		187,075.88	\$277,327.20			
Feb	76,947.31	82,751.19	7,512.10		167,210.60	\$249,961.79			
Mar	94,652.04	99,171.96	9,192.50		203,016.50	\$302,188.46		557,302.98	\$829,477.45
Apr	80,931.81	90,901.91	10,557.81		182,391.53	\$273,293.44			
May	80,394.84	92,559.07	9,203.12		182,157.03	\$274,716.10			
Jun					0.00	\$0.00		364,548.56	\$548,009.54
Jul					0.00	\$0.00			
Aug					0.00	\$0.00			
Sep					0.00	\$0.00		0.00	\$0.00
Oct					0.00	\$0.00			
Nov					0.00	\$0.00			
Dec					0.00	\$0.00		0.00	\$0.00
Total	420,777.10	455,635.45	45,438.99		921,851.54	\$1,377,486.99		921,851.54	\$1,377,486.99
Grand Ttl	420,777.10	455,635.45	45,438.99		921,851.54	\$1,377,486.99		921,851.54	\$1,377,486.99
% of Total	Tier 1	Tier 2	Tier 3						
tonnage	45.64%	49.43%	4.93%						
dollars	30.55%	66.15%	3.30%						

Attachment C



MEMORANDUM

To: Hamilton County Recycling and Solid Waste District Policy Committee Members

From: Michelle Balz, Solid Waste Manager

Re: 2021 District Budget Preparation

Date: July 15, 2021

Attached you will find information relating to the District's proposed 2022 budget. The information provided on the following pages presents the 2022 budget information in several different ways:

- Page 1 is a summary of the 2022 budget.
- Pages 2 and 3 provide the budget in narrative form.
- Page 4 shows how the budget compares to the solid waste management plan budget projections.
- Page 5 details line item budgets for each District section
- Page 6 provides a graphical representation of the District expenditures.

Budget Discussions

This budget will be placed on the agenda for approval at the July 21, 2021 Policy Committee meeting. In the meantime, contact me at 946-7789 with any questions or concerns.

Hamilton County Solid Waste Management District - 2022 Budget Briefing

Staff Summary: The 2022 proposed budget totals \$3,799,512.70 (as of July 14, 2021). The proposed 2022 expenditures exceed the projected revenue of \$3.3 million.

Key Inclusions or Modifications

The 2022 proposed budget amount of approximately \$3.8 million is similar to the 2021 budget. Key differences include:

- **\$46,147.10 increase in Department staffing.** Funds pay for the solid waste portion of an additional full-time Department of Environmental Services Accountant and Social Media Intern as well as an increase in medical benefit costs.
- **\$35,000 for Solid Waste vehicle.** The District needs a larger capacity vehicle and will not purchase in 2021 due to nationwide vehicle shortage.
- **\$25,700 for office improvements.** Funds pay for the solid waste portion of the Department of Environmental Services reception area remodel, installation of electric vehicle charging stations, and office furniture.
- **\$100,000 decrease for Plan Update consultants.** Solid Waste Plan Update consultant costs will come out of the 2021 budget, not 2022.
- **\$16,386 increase for Yard Trimmings Drop-Off.** Staff anticipates costs for this program will increase in 2022.
- **\$15,000 decrease in awareness.** Staff anticipates costs for awards ceremony and a wasted food event will be less than budgeted for in 2021.
- **\$10,000 increase in Let's Stop Waste.** Staff anticipates launching a larger promotion campaign directed toward commercial businesses and institutions.
- **\$50,000 increase in Waste Reduction Innovation Grant.** This increase boosts the amount of funds available for the Waste Reduction Innovation Grant or makes available funds for another grant program.

Draft 2022 Budget vs. Solid Waste Plan Revenue Projection

According to the Solid Waste Management Plan, 2022 revenues were projected to be approximately \$2.5 million. For 2022, the District now projects \$3.3 million in revenue. The following table details annual revenues received along with expenditures since 2016.

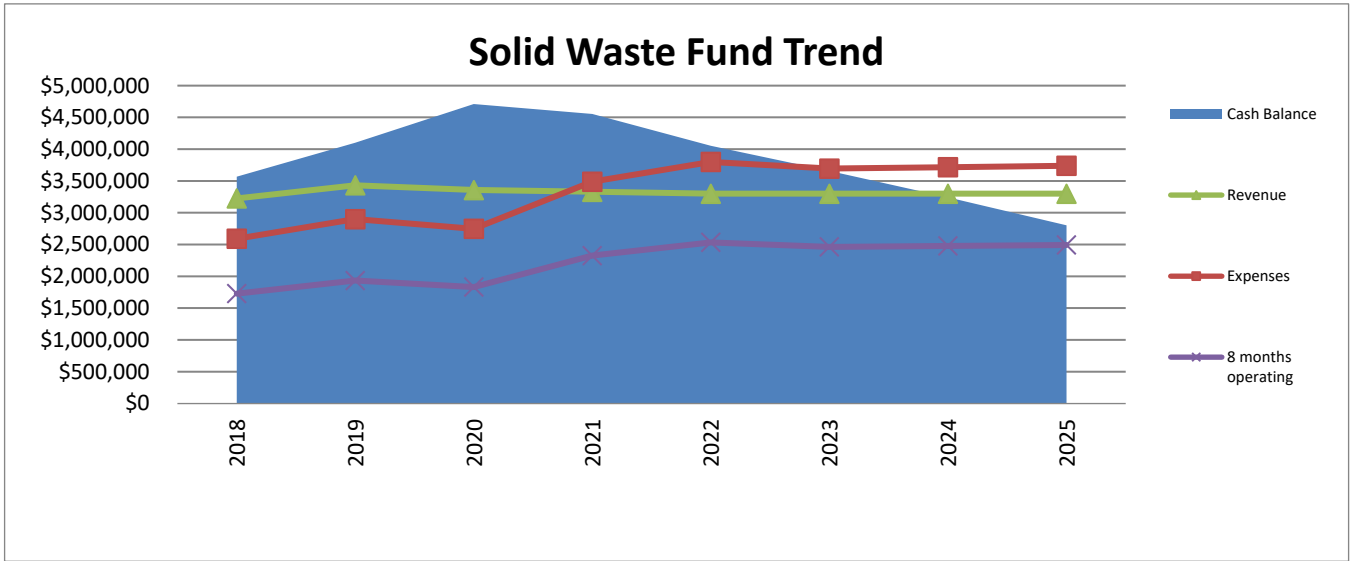
<u>Year</u>	<u>Revenues (Plan Projected)</u>	<u>Actual Revenues¹</u>	<u>Actual Expenditures</u>
2016	\$2,744,828	\$2,647,266	\$2,327,108
2017	\$2,742,317	\$2,867,410	\$2,415,183
2018	\$2,500,000	\$3,226,196	\$2,592,057
2019	\$2,500,000	\$3,433,039	\$2,900,039
2020	\$2,500,000	\$3,357,942	\$2,747,481
2021 (Projected)	\$2,500,000	\$3,300,000	\$3,489,163
2022 (Projected)	\$2,500,000	\$3,300,000	\$3,799,823

1- Includes tiered disposal fee plus other reimbursements.

Carry-Over Balance Analysis

The Policy Committee recommends the District maintain a carryover balance equal to eight months operating costs. Based on a \$3,799,823 budget, eight months carryover is equal to \$2,533,215.

The District's carryover balance totaled \$4.7 million on January 1, 2021. The carryover balance is projected to total \$4.5 million on January 1, 2022. Based upon 2022 expenditures of \$3.8 million and revenues of \$3.30 million, the carryover balance will be \$4.05 million as of December 31, 2022. The District intends to continue reducing the carryover balance and will incorporate this discussion in the Solid Waste Plan Update.



2022 Proposed Budget – Program Narrative

Residential Recycling Incentive (RRI)

\$900,000

The RRI Program provides grant funding to communities based on how much residents recycle and compost.

Personnel

\$903,257

This category contains funding for all District positions and partial funding for several Department of Environmental Services (DOES) employees. The District fully funds the following positions: Solid Waste Manager, Business Specialist, Community Specialist, Community Outreach Coordinator, Food Waste Reduction Coordinator, Outreach Specialist, Assistant Solid Waste Specialist, and Solid Waste Intern. The following DOES employees are partially funded: Director, PT Receptionist, Communication Specialists (2), Operations Manager, Assistant Director, Accountant, Communications Intern, Communications Manager, and Operations Coordinator.

Health Departments

\$350,000

The District contracts with the Cincinnati Health Department and Hamilton County Public Health to enforce solid waste laws.

Yard Trimmings Drop-off Sites

\$316,386

The District contracts for the operation of three yard trimmings drop-off sites for residents.

Waste Reduction Awareness

\$324,500

The District implements programs to enhance awareness of recycling and waste reduction. These programs include: residential recycling advertising, residential wasted food reduction, assistance to lower performing communities, household hazardous waste reduction, and general program promotion.

Administrative**\$233,600**

Administrative costs include everything from legal service to capital costs and indirect costs for use of County services. This line item also includes training/travel-related costs for District staff.

Illegal Dumping Enforcement**\$152,920**

The District contracts for a Sheriff Deputy to investigate illegal dumping with a primary focus on tire dumping.

Household Hazardous Waste (HHW) Collection Program**\$251,000**

The District will provide an HHW program. The amount budgeted also includes advertising.

Schools**\$36,250**

Resources are dedicated to educate students and teachers on waste reduction and recycling.

Business Programs**\$140,000**Let's Stop Waste

District staff helps commercial businesses, schools, institutions, and bars/restaurants implement recycling programs and fund materials necessary for the recycling program to be effective (i.e., recycling collection containers). \$90,000 is budgeted toward this program including promotion.

513Green Workplace Certification

\$2,000 will be used for this certification program that recognizes and promotes businesses in Hamilton County that voluntarily operate in an environmental responsible manner.

Industrial Pollution Prevention Internship

\$18,000 is budgeted for the hiring of up to three full-time interns to work on-site with local industry to help them with solid waste and recycling issues.

Waste Assessments

The District will contract with a consulting firm to conduct waste assessments for large industrial/institutional facilities, upon request. \$30,000 is budgeted for this program.

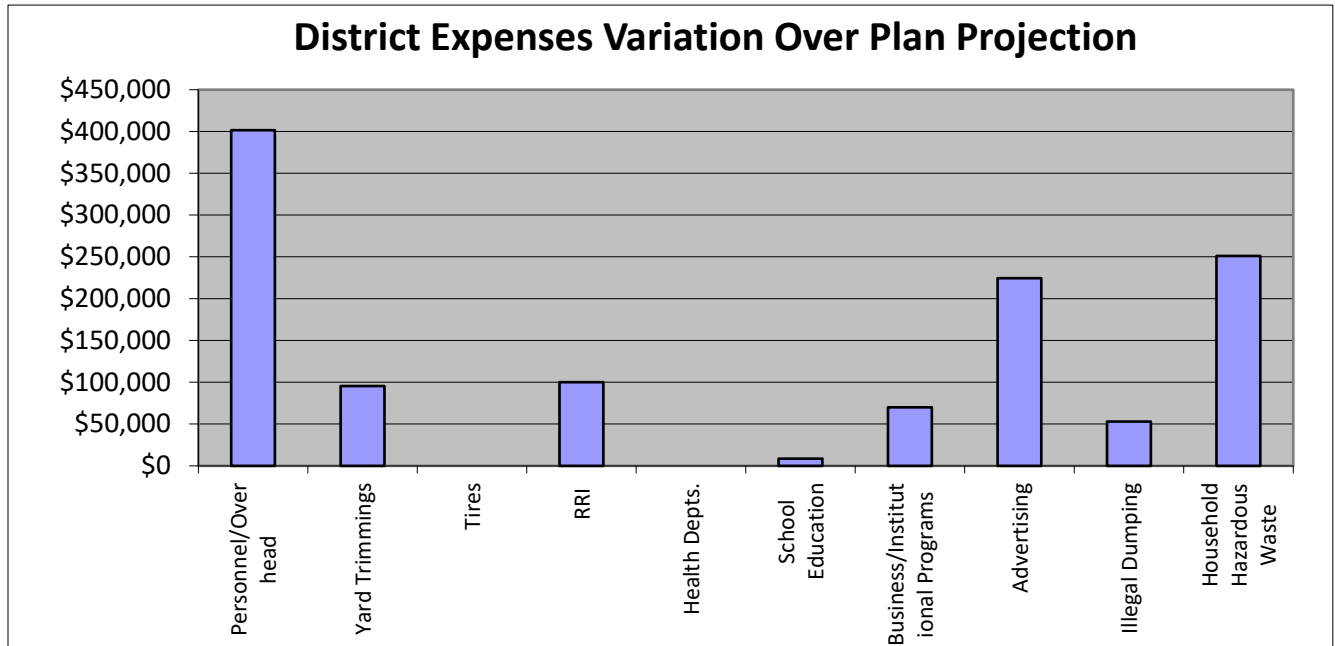
Tires**\$20,000**

Program Summary: Funding is provided for the continuation of the District's partnership with Keep Cincinnati Beautiful (KCB) to collect scrap tires in Hamilton County in the amount of \$19,000. The remaining amount in this line item will be used for miscellaneous tire clean ups.

2022 Proposed Expenditures vs. Solid Waste Management Plan Projected Expenditures

The Plan outlines projected annual expenditures. As these projections were made in early 2016, it is not a surprise that some costs have increased. The major differences between the proposed budget and the projected expenditures outlined in the Plan include:

- **Personnel and Overhead** – Overhead costs increased in 2022 due to building improvements in the Department offices.
- **Residential Recycling Incentive (RRI) Program** – Incorporated in the Plan is a budget contingency that outlines what program budgets will increase or decrease based on changes in revenue (from a baseline of \$2.5 million). As stated in the Plan, if revenue is \$2.5 million, \$800,000 is budgeted for the RRI program. If revenue is \$2.6 million or higher, \$900,000 is budgeted for the RRI program.
- **Household Hazardous Waste** – The Plan also includes a budget contingency for a household hazardous waste collection program. If revenue is at or above \$2.7 million, a collection event will be conducted.
- **Yard Trimmings Drop-Off Sites** – The District expects an increase in costs due to an increase in 2022 contract costs. Costs for this program vary depending on how much residents drop off.
- **Illegal Dumping Enforcement** – Funds were added to the cost of a Sheriff Deputy based on changes to the actual costs versus the estimates provided by the Sheriff Department during the writing of the Plan.
- **Advertising/Awareness** – The Plan includes \$100,000 for advertising focused on residential waste reduction. The District recommends increasing this line item to have a broader impact. This budget category also includes programs such as the annual awards ceremony and postage for any direct mail pieces (these costs were not originally included in the Plan).

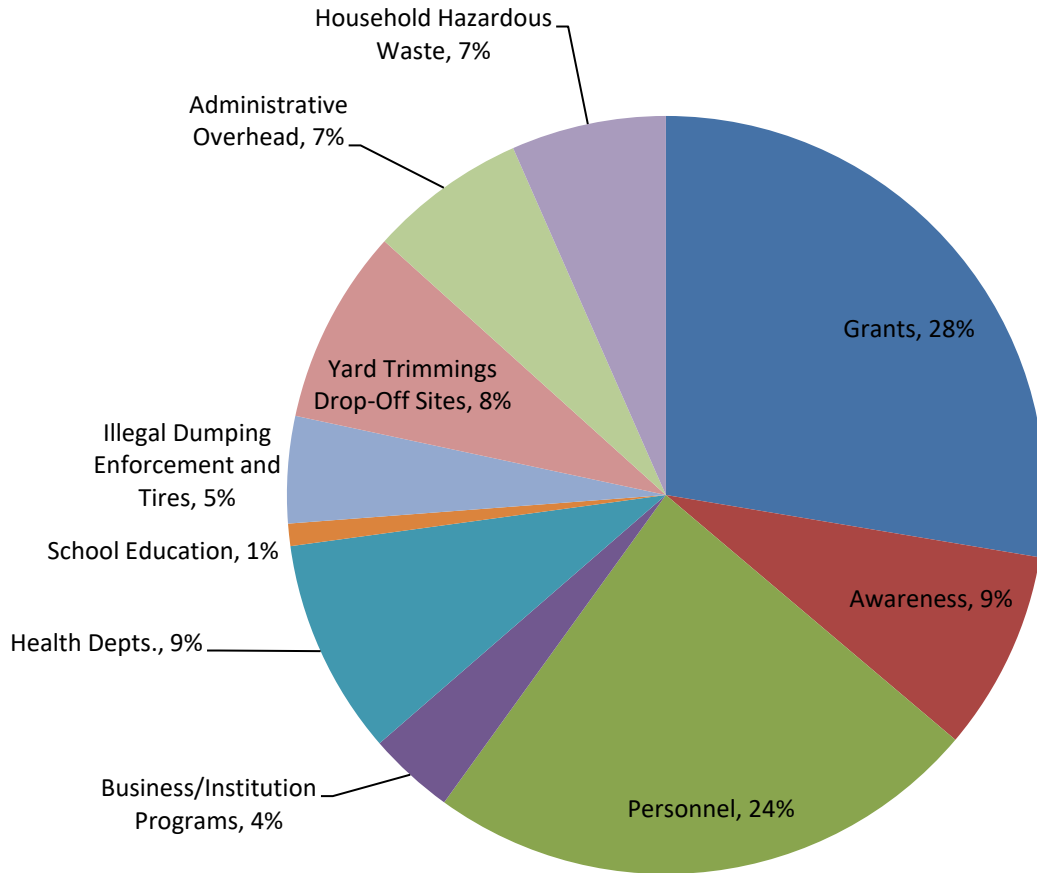


Administration Budget	
(Does not include personnel costs)	
2022 Proposed Budget	
Line Item	Budget
Small Office Equip	\$26,900
Office Supplies	\$2,500
Fuel/Oil	\$1,300
Building Supplies	\$9,100
Legal Service	\$13,500
Travel	\$8,500
Telephone	\$3,300
Postage	\$1,500
Payment to ACSIS	\$1,200
Messenger Service	\$100
Mileage	\$100
Advertising	\$4,000
Printing	\$1,100
Car Repair	\$1,500
Rent Copy Machine	\$100
Rent Stamp Machine	\$500
Purchase Service Contract	\$38,400
Contractual Services	\$15,500
Subscription/Memberships	\$18,100
Vehicle	\$35,000
Training	\$6,400
Indirect Cost	\$45,000
Total	\$233,600

Education Budget	
(Does not include personnel costs)	
2022 Proposed Budget	
Line Item	Budget
Education/Awareness	
Workshop Supplies	\$6,750
Special Events	\$500
Student Handouts	\$2,500
Public Recycling	\$1,500
Travel	\$4,000
Transportation Services	\$8,000
Mileage	\$250
Contracted Outreach	\$18,500
Training	\$3,000
Total	\$45,000

Community/Business Budget	
(Does not include personnel costs)	
2022 Proposed Budget	
Line Item	Budget
Travel	\$6,000
Postage	\$3,700
Mileage	\$150
Yard Trimmings Drop Off Sites	\$316,386
Household Hazardous Waste Event	\$251,000
Tire Collection	\$20,000
Residential Recycling Incentive	\$900,000
Institution/Business Assistance	
Public Space Recycling	\$5,000
Let's Stop Waste	\$65,000
513Green Certification	\$2,000
P2 Internship Program	\$18,000
Technology	\$5,000
Waste Assessments	\$30,000
Advertising	\$255,000
Health Departments	\$350,000
Training	\$4,500
Illegal Dumping Enforcement	\$152,920
Education Awareness	
Awards Ceremony	\$3,000
Backyard Composting	\$15,000
Wasted Food Event	\$10,000
Reuse Outreach	\$5,000
Outreach Priority (organics)	
Community Composting	\$20,000
Wasted Food Educator	\$10,000
Smart Kitchen Initiative	\$20,000
Waste Reduction Innovation	\$150,000
Total	\$2,617,656

2022 Recommended Budget



Attachment D

Hamilton County Recycling and Solid Waste District Waste Reduction Innovation Grant Selection Summary

5-20-21 thru 7-21-21 Update

Background

The Waste Reduction Innovation Grant assists communities, schools, non-profits and for-profit organizations with innovative waste reduction and recycling programs that significantly reduce waste in Hamilton County, Ohio. \$100,000 is budgeted for 2021.

Criteria for Funding

The Grant Review Committee, made up of Department of Environmental Services' staff, evaluated each grant proposal based on the following criteria:

- Focus on waste reduction, reuse, and/or recycling
- Cost-effectively diverts a significant amount of waste and/or reaches a significant number of people
- Shows plans for sustainable funding in the future
- Proposal demonstrates ability to complete project objectives
- Proposal is complete and easy to understand
- Proposal includes detailed information on all items/services listed in budget
- If organization received funds in the past, grant administration was positive

Grant Proposals Selected for Funding

Applicant:	Hammond North Condominium Association
Project Title:	Reuse/Recycling Community Room
Grant Amount:	\$2,008.00
Matching Funds Promised:	\$1,604.00
Estimated Waste Diverted:	14 Tons/Year
Estimated People Reached:	230
Project Summary:	Project funds materials and contractors to create a reuse and recycling room for residents to put usable items they no longer want for another resident to take; and to collect items like polystyrene, medicine bottles, plastic film, and latex paint to be delivered to recyclers for those items.

Attachment E

Hamilton County Recycling and Solid Waste District 2019 Organics Diversion Grant Final Report

Background

As approved by the Hamilton County Recycling and Solid Waste District (District) Policy Committee on July 19, 2018, the 2019 Organics Diversion Grant was designed to assist communities, schools, non-profits and for-profit organizations with innovative organics waste reduction and recycling programs that significantly reduce waste in Hamilton County, Ohio. The grant focused on wasted food and yard trimmings. A total of \$100,000 was allocated for the 2019 Organics Diversion Grant.

Final Report (Two Years from Start Date)

Applicant: City of Wyoming, Wyoming City Schools, Wyoming PSA Green Team

Project Title: Wyoming Composts

Grant Amount: \$5,093.17

Grant Funds Expended: \$5,093.17

Matching Funds Expended: \$1,812.18

Second Year Waste Diverted: 4.60 Tons

Total Waste Diverted: 15.96 Tons

Second Year People Reached: 1,400

Total People Reached: 1,400

Project Summary: Funds were used to purchase waste sorting stations for the high school and to build compost bins for the middle school, high school, and a community garden. The community garden compost site was used to pilot a community and restaurant compost drop-off.

Year Two Update: School composting was impacted by COVID-19 because they had to stop collecting and handling compost. Once staff was vaccinated, the schools restarted composting. Composting at the community garden has been successful, even during COVID-19 restrictions. Lessons learned included integrating maintenance of the community garden compost site into a reliable city or community entity instead of being one volunteer's responsibility; ensure adequate carbon rich material is available for each compost site; and to put a combination lock on the community drop-off site and only give the code to residents who have been trained.

Applicant: La Soupe, Inc.

Project Title: La Soupe/Food Rescue US

Grant Amount: \$15,000.00

Grant Funds Expended: \$15,000.00

Matching Funds Expended: \$8,670.76

Second Year Waste Diverted: 509.22 Tons

Total Waste Diverted: 521.60 Tons

Second Year People Reached: 700,000

Total People Reached: 801,011

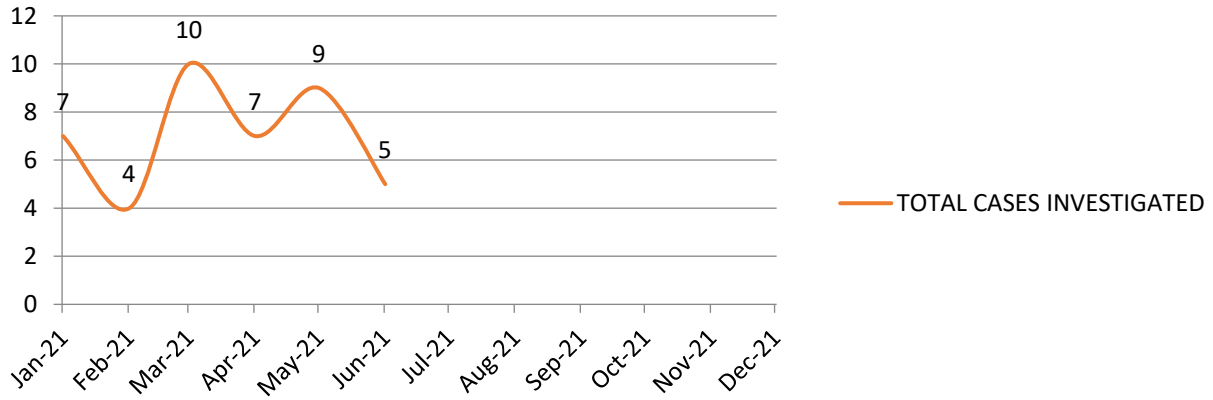
Project Summary: La Soupe originally requested funds to hire a part-time, temporary employee to connect restaurants to the Food Rescue US network to divert surplus food from being thrown away at the end of service and redirect it to agencies who feed those in need. When COVID-19 hit, La Soupe requested a grant revision to use grant resources to: rescue food from shuttered restaurants and businesses as quickly and safely as possible and store it; employ furloughed restaurant workers and use empty restaurant kitchens; and transform (or directly pass along) meals to the growing number of Share Partners/Agencies in need.

Year Two Update: La Soupe continued to employ furloughed restaurant workers and use empty kitchens to create meals for partner agencies until April 30, 2021.

Applicant: Saint Ursula Academy
Project Title: Saint Ursula Academy Sustainability Initiative
Grant Amount: \$350.22
Grant Funds Expended: \$350.22
Matching Funds Expended: \$124.08
Second Year Waste Diverted: 3.46 Tons
Total Waste Diverted: 6.15 Tons
Second Year People Reached: 750
Total People Reached: 750
Project Summary: Saint Ursula Academy requested funds to purchase a woodchipper, leaf mulcher, and compost bin to convert campus yard trimmings into mulch and compost to be used in the campus gardens.
Year Two Update: In addition to the original goal of diverting yard trimmings from the landfill, students were allowed to add food scraps to the composter at lunch and break time. Lessons learned include the need for battery operated equipment verses electric to allow use where needed; communication with administrators and facilities/maintenance staff is key to get their support; and employment of a staff person to do most of the work is the most realistic plan.

Attachment F

2021 Hamilton County Environmental Enforcement Activity



[2021 Complaints Received of Illegal Dumping \(click for interactive version\)](#)

